

UNIVERSITY GROVES ESTATES RESERVE ASSOCIATION, INC.

c/o COMMUNIQUE

5824 Bee Ridge Road #413, Sarasota, FL 34233

(941) 706-0920

Maureen@communiquemgmt.com

ARCHITECTURAL MODIFICATION REQUEST FORM

Date of application _____ Is this a resubmittal of a previous request ? YES / NO

The Undersigned property owner seeks approval from the Architectural Review Committee (ARC) as follows: (circle all that may apply): Pool/Spa Brick Pavers Satellite Receiver Fence Lanai Extension Screen Enclosure Changing House Color Gutters Landscaping Play Equipment - Any type of Outdoor Alterations to the appearance of the property, Other: _____

General description of proposed project: (colors, style, plantings or removal , any changes to the appearance, etc.)

- 1) At the time of the initial request the homeowner needs to include a copy of the current lot survey with alterations clearly marked with dimensions of proposed project/s
- 2) Detailed specifications for the proposed project. (i.e. Drawings of proposed work, Photos, Color Samples, Manufacture Cut Sheets, Who is doing what kind of work? Etc.)
- 3) If a Manatee County Permit is required and the County requires any changes to this project the homeowner is required to resubmit the request to the Architectural Review Committee.
- 4) Please allow up to 30 days to receive a reply from the Architectural Review Committee.

The undersigned property owner hereby acknowledges and agrees that the undersigned shall be solely responsible for determining whether the improvements, alterations or additions described herein comply with all applicable laws, rules and regulations, code, and ordinances: including, without limitation, zoning ordinances, subdivision regulations, and building codes. The ARC shall have no liability or obligation to determine whether such improvements, alterations and additions comply with any such laws, rules, regulations, codes or ordinances.

SIGNATURE OF OWNER: _____ PRINTED NAME: _____

STREET ADDRESS: _____ PHONE: (Cell) _____

EMAIL: _____ (Home) _____

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ACTION OF ARCHITECTURAL REVIEW COMMITTEE

AR Committee' response -

Response Date

Chairperson of the Architectural Review Committee

ADDITIONAL ACTION OF ARCHITECTURAL REVIEW COMMITTEE – IF NEEDED

AR Committee' response -

Response Date

Chairperson of the Architectural Review Committee

ADDITIONAL ACTION REQUIRED BY THE HOMEOWNER

At the time of completion of the approved project, the property owner must contact Maureen at the COMMUNIQUE, Maureen@communiquemgmt.com in order for this project to be reviewed for compatibility to the approved request form. The committee will be inspecting the surrounding area to insure any damage that may have happened during construction was properly restored.

Inspection Date

Inspected By